

CHANGE CONTROL ACTIVITIES SCHEDULE

As Of -- WEEK ENDING 12/12/2003

No.	Item	Start Date	Details	Status	✓	Date Ended
01	PeopleSoft - HR Ref: Kari Alverson	Each Friday on PR Check Issue day	ACTIVITY: Update HR8SBOX and HR8QA databases throughout the day. LOCATION: N/A IMPACT: These databases will be unavailable during the updates.	Ongoing.		N/A
02	PeopleSoft - HR Ref: Kari Alverson	Monday to Wednesday of each Payroll week	ACTIVITY: Bring down HR8PROD Application Server from 10am Monday until 8am Wednesday . LOCATION: N/A IMPACT: The server will be unavailable during this period of the <u>Payroll week</u> .	Ongoing.		N/A
03	PeopleSoft - HR Ref: Kari Alverson	Each Friday on PR Check Issue day	ACTIVITY: Database migration and application of patches to the HR Production areas from 7am until 9am . LOCATION: N/A IMPACT: The server will be unavailable during this period.	Ongoing.		
04	PeopleSoft - FS Ref: Cheri Detweiler	Each Friday between 1st & 2nd PR Check Issue days	ACTIVITY: Update FSSBOX, FSQA, and FSTEST databases from FSPROD data throughout the day. LOCATION: N/A IMPACT: These databases will be unavailable during the updates on those days.	Ongoing.		N/A
06	Computer Systems Ref: Rich Anderson	Each Sunday between 3am and 9am	ACTIVITY: Perform maintenance and upgrades on network systems. LOCATION: ISD Computer Room. IMPACT: All City network systems will be unavailable during this period.	Ongoing.		N/A
13	Maintenance Ref: Paul Pedron	To Be Announced	ACTIVITY: Upgrade hardware for servers Argon, Cerium, Radium. LOCATION: ISD Computer Room. IMPACT: Servers will be unavailable during this period for some City Hall GroupWise users, some City Hall NDPS Printing.	Waiting for Start Date decision.		

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18	Server Update Ref: Paul Pedron, Kari Alverson	To Be Re-scheduled	<p>ACTIVITY: Update Oracle Server from 8.1.7.2.2 to 8.1.7.4.</p> <p>.....</p> <p>LOCATION: ISD Computer Room.</p> <p>.....</p> <p>IMPACT: Servers affected: NUGGET, ZINC, ALUMINUM, SILICON, and BARIUM. Possibly affected: NEON, Fleet-DATA1. Not affected: GOLD, TITANIUM, HAFNIUM. Oracle databases will be unavailable throughout the day.</p>	On Hold		
33	AS/400 HTE Client Ref: Paul Pedron	On Hold	<p>ACTIVITY: Install the new AS/400 HTE Client to replace the old client.</p> <p>.....</p> <p>LOCATION: All machines containing the old client.</p> <p>.....</p> <p>IMPACT: During this period, the new desktop icon, "HTE v5.5" will appear. Whether you install it yourself from the icon, or wait for the automatic install at login on the last day of this period, affected users will need to reboot.</p>	Waiting for go-ahead to be given.		
45	System Push Ref: Paul Pedron	To Be Determined	<p>ACTIVITY: Push out update of Novell Client 4.9 for NT/2K/XP and Novell Client 3.4 for 9X.</p> <p>.....</p> <p>LOCATION: C.H. 1st Floor South; C.H. 1st Floor North.</p> <p>.....</p> <p>IMPACT: A reboot will be necessary.</p>	On hold.		
47	System Push Ref: Paul Pedron	To Be Determined	<p>ACTIVITY: Push out update of Novell Client 4.9 for NT/2K/XP and Novell Client 3.4 for 9X.</p> <p>.....</p> <p>LOCATION: C.H. 2nd Floor South; C.H. 2nd Floor North.</p> <p>.....</p> <p>IMPACT: A reboot will be necessary.</p>	On hold.		
49	System Push Ref: Paul Pedron	To Be Rescheduled	<p>ACTIVITY: Push out update of Zenworks 4 Agent.</p> <p>.....</p> <p>LOCATION: CC.; FAX; Fire; MSC; RDA.</p> <p>.....</p> <p>IMPACT: A reboot will be necessary.</p>	On hold.		
50	System Push	To Be Determined	<p>ACTIVITY: Push out update of Novell Client 4.9 for NT/2K/XP and Novell Client 3.4 for 9X.</p> <p>.....</p> <p>LOCATION: C.H. 3rd Floor South.</p>	On hold.		

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	Ref: Paul Pedron	 IMPACT: A reboot will be necessary.			
No.	Item	Start Date	Details	Status	✓	Date Ended
51	System Push Ref: Paul Pedron	To Be Determined	ACTIVITY: Push out update of Novell Client 4.9 for NT/2K/XP and Novell Client 3.4 for 9X. LOCATION: C.H. 4 th Floor South; C.H. 4 th Floor North. IMPACT: A reboot will be necessary.	On hold.		
52	System Push Ref: Joe Gonzalez	To be done locally.	ACTIVITY: Push out update of Zenworks 4 Agent. LOCATION: Airport. IMPACT: A reboot will be necessary.	Waiting for Joe.		
53	System Push Ref: Joe Gonzalez	To Be Determined	ACTIVITY: Push out update of Novell Client 4.9 for NT/2K/XP and Novell Client 3.4 for 9X. LOCATION: Airport. IMPACT: A reboot will be necessary.	On hold.		
54	System Push Ref: John Souza	To be done locally.	ACTIVITY: Push out update of Zenworks 4 Agent. LOCATION: WMD. IMPACT: A reboot will be necessary.	Waiting for John.		
55	System Push Ref: John Souza	To be done locally.	ACTIVITY: Push out update of Novell Client 4.9 for NT/2K/XP and Novell Client 3.4 for 9X. LOCATION: WMD. IMPACT: A reboot will be necessary.	Waiting for John.		
57	System Push Ref: Robert Nickel	To be done locally.	ACTIVITY: Push out update of Novell Client 4.9 for NT/2K/XP and Novell Client 3.4 for 9X. LOCATION: Water. IMPACT: A reboot will be necessary.	Completed.	✓	Week of 11/24/2003
58	Power Cleanup Ref: Don Robbins	Saturday, 12/13/2003, 3pm thru Sunday, 12/14/2003, 8am	ACTIVITY: Identify, label, repair dead circuits and load balance the power system. LOCATION: ISD Computer room. IMPACT: All systems will be unavailable during this period.	Waiting for scheduled Start Date.		

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